

EPHRAIM MOGALE LOCAL MUNICIPALITY

☎ 111
MARBLE HALL
0450
☎ 013-261 8400
📠 013-261 2985



Leeuwfontein Office (013) 261 8509
Elandskraal Office (013) 261 8506
Zamenkomst Office (013) 973 9160
Traffic Section (013) 261 8400

**EXTRACTS FROM THE MINUTES OF THE 3rd ORDINARY COUNCIL MEETING OF
EPHRAIM MOGALE LOCAL MUNICIPALITY HELD ON WEDNESDAY THE 23rd
JANUARY 2019**

FILE/S: OC3/11/19

OC3/11/2019: MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT

9/1/2/4

RESOLVE

1. That the mid-year budget and performance assessment report presented be noted.
2. That the 2018/2019 Annual Budget be adjusted before march 2019 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2019.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That the Municipal Manager to implement the decision accordingly.

**M. D MOTHOGWANE
SPEAKER**

23rd JANUARY 2019

FINALISATION BY: BPS - PMS
Referred to **by Municipal Manager**

**MJ LEKOLA
ACTING MUNICIPAL MANAGER**

23/01/2019

Date Received

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**EPHRAIM MOGALE LOCAL MUNICIPALITY
MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT
REPORT 2018/2019**

PURPOSE

To submit to Council a report on the mid-year budget and performance assessment report of the Municipality for the period July 2018 to December 2018 for noting. Included hereto with the report is the Schedule C and the service delivery performance assessment reports arising out of the SDBIP's approved for the financial year 2018/2019.

BACKGROUND

The main objectives of the Mid-year Budget and Performance Assessments Review is to comply with Section 72 of the MFMA that requires:

- “ The accounting officer of a municipality must by 25 January of each year –
- (a) Assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) The monthly statements referred to in Section 71 for the first half of the year;
 - (ii) The municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) The past year's annual report, and progress on resolving problems identified in the annual report;”

In broad terms the report gives an overview on the implementation of the budget over the past six months 1 July 2018 to 31 December 2018. This report will also cover the implementation of the budget and the financial state of affairs of the municipality in terms of section 52 of the MFMA.

The report must furthermore focus on the attainment of the performance objectives, targets and performance indicators as set out in the SDBIP approved by the mayor.

The approved SDBIP is linked with the IDP key performance areas which are:

- Basic service delivery
- Local economic development
- Municipal financial viability and management

- Municipal transformation and organizational development
- Good governance and Public participation

BUDGET PERFORMANCE ASSESSMENT

The assessment includes the review of the following Schedule C as prescribed by the Municipal Budget and Reporting Regulations:

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)
2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)
3. Table C2: Monthly Financial Performance by Vote
4. Table C4: Monthly Financial Performance by Revenue source
5. Table C5: Monthly Capital Expenditure by Vote
6. Table C6: Monthly Budget Statement Financial Position
7. Table C7: Monthly Budget Statement Cash Flow
8. Debtors Age Analysis
9. Creditors Age Analysis
10. Investment Portfolio Analysis
11. Allocation and grant receipts

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		33,428	37,810		2,946	17,474	18,905	(1,431)	-8%	37,810
Service charges - electricity revenue		43,831	50,000		5,405	28,213	25,000	3,213	13%	50,000
Service charges - water revenue			-				-	-		-
Service charges - sanitation revenue			-				-	-		-
Service charges - refuse revenue		3,909	4,232		184	1,975	2,116	(141)	-7%	4,232
Service charges - other			-				-	-		-
Rental of facilities and equipment		256	225		12	76	113	(36)	-32%	225
Interest earned - external investments		7,712	9,274		366	1,751	4,637	(2,886)	-62%	9,274
Interest earned - outstanding debtors		6,002	6,020		654	3,547	3,010	537	18%	6,020
Dividends received			-				-	-		-
Fines, penalties and forfeits		1,010	96		5	37	48	(11)	-23%	96
Licences and permits		3,895	2,642				1,321	(1,321)	-100%	2,642
Agency services			888				444	(444)	-100%	888
Transfers and subsidies Operational		127,358	133,485		43,225	97,257	105,000	(7,743)	-7%	133,485
Transfers and subsidies - capital		43,008	32,823			13,067	20,000	(6,933)	(0)	32,823
Other revenue		8,263	2,918		59	446	1,459	(1,013)	-69%	2,918
Gains on disposal of PPE		100								
Total Revenue (excluding capital transfers and contributions)		278,773	280,414	-	52,856	163,844	182,053	(18,209)	-10%	280,414

From the table above it should be noted that for the first six month ending December 2018, the revenue to the amount of R 163 million was realized. The year to date budgeted revenue amounts to R 182 million which reflect an unfavorable variance of 18%. The revenue includes grants and subsidies from National Government.

Special attention should be given to:

Property rates reflect a unfavorable variance of 8%, though it should be noted that this does not represent actual cash collected but total rates billed at half yearly. The budgeted amount must be aligned to the current valuation roll and the actual receipts on property rates should also be borne in mind.

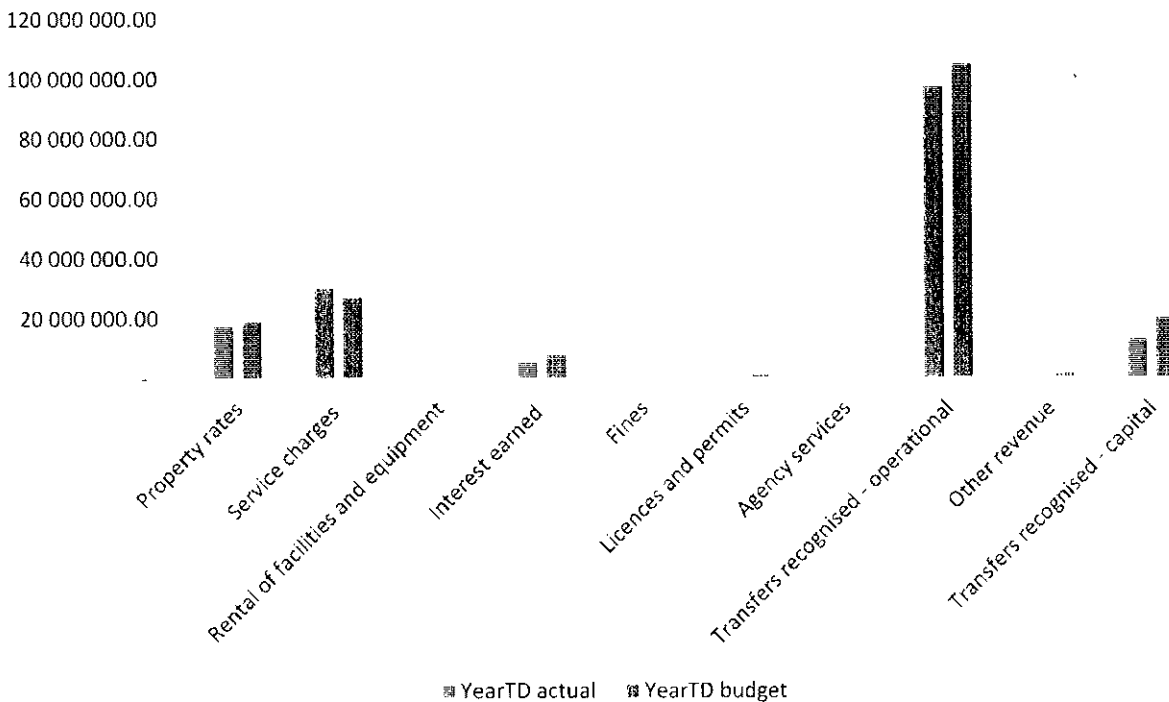
Electricity revenue which reflects a favorable variance of 13%.

Fine revenue reflects unfavorable variance of 23% which may be attributed to nonpayment of traffic fines.

Rental of facilities and equipment reflects unfavorable variance of 32% which can be attributed to less usage of our community halls.

The revenue by major source is therefore presented in the graph below:

Revenue by Source (Actual vs Budget)



In conclusion, although some of the revenue streams need to be reviewed and some shows positive deviation the total Operation Revenue shows a negative deviation of only 7% when compared with the expected year to date budget.

2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Expenditure By Type										
Employee related costs		74,433	92,789	–	4,905	35,067	46,394	(11,327)	-24%	92,789
Remuneration of councillors		13,389	13,525		945	6,002	6,762	(760)	-11%	13,525
Debt impairment		5,785	17,679		–	–	8,839	(8,839)	-100%	17,679
Depreciation & asset impairment		47,312	47,700		–	–	23,850	(23,850)	-100%	47,700
Finance charges		3,598	448			2	224	(221)	-99%	448
Bulk purchases		30,470	34,341		–	13,075	17,171	(4,096)	-24%	34,341
Other materials		5,565	12,214		1,175	2,525	6,107	(3,582)	-59%	12,214
Contracted services		14,552	12,288		2	2,889	6,144	(3,255)	-53%	12,288
Transfers and subsidies		2,571	2,653		–	368	1,327	(959)	-72%	2,653
Other expenditure		141,199	50,627		5,402	22,681	25,314	(2,632)	-10%	50,627
Loss on disposal of PPE								–		
Total Expenditure		338,873	284,263	–	12,429	82,611	142,131	(59,521)	-42%	284,263

The table above shows operating expenditure of R82.6 million against year to date budgeted expenditure of R 142 million.

The following categories must however be noted:

Employee related cost reflect unfavorable variance of 24%, this results from post that are budgeted for and not filled by the 31 December 2018.E.G Director Planning

Remuneration of councillors reflects a variance of 11%, which will be aligned with the upper limits during adjustment budget.

Debt Impairment and Depreciation and Asset Impairment are non-cash items that reflect zero expenditure to date. These expenditures are processed at year end for inclusion in the annual financial statements.

Bulk purchase reflects a variance of 24% as a result of increase in tariffs by ESKOM in July and also by increase in the level of consumption. However December spending is not included.

Finance Charges reflects a variance of 99%, which could be attributable to savings as a results of municipality settling vehicle finance contract.

The over budgeting or under spending should be noted with **other materials** line item at 59% lower than the expected expenditure mainly consist of **repairs and maintenance**, the following budget line items contributed to the under spending:

Function	SegmentDesc	TotalBudget	TotalActual as at 31 December 2018	RemainingBudget
(ICT)	Maintenance of ICT Equipment (501/235131)	-	565.00	(565.00)
(ICT)	Emergency Repairs IT Equipment	160,004.00	1,326.13	158,677.87
(ICT)	Maintenance of Server	99,996.00	95.61	99,900.39
Administration	Maintenance of Fire Detectors(500/235000)	30,000.00	23,125.50	6,874.50
Administration	Maintenance Council Chambers (500/235331)	24,996.00	-	24,996.00
Administration	Maintenance of Office Furniture(500/235000)	15,000.00	4,500.00	10,500.00
Electricity: Electricity	Street Lights Network (260/235150)	500,004.00	69,096.33	430,907.67
Electricity: Electricity	Maintenance Machinery & Equipment (260/2350900)	44,940.00	-	44,940.00
Electricity: Electricity	Maintenance Radios (260/2351300)	10,596.00	-	10,596.00
Electricity: Electricity	Electrical Meters Maintenance (260/235095)	3,036.00	-	3,036.00
Electricity: Electricity	Maintenance Tools (260/235050)	11,232.00	-	11,232.00
Electricity: Electricity	Electricity Network Maintenance (260/235110)	2,000,004.00	354,412.46	1,645,591.54
Fleet Management	Maintenance of Vehicles Fleet	2,900,004.00	796,148.68	2,103,855.32
Housing and Building	Maintenance Buildings & Equipment (625/235030)	1,500,000.00	110,982.45	1,389,017.55
Housing and Building	Airconditioning Maintenance (625/2350210)	344,496.00	-	344,496.00
Human Resources	Maintenance of Fire extinguishers	36,000.00	-	36,000.00
Human Resources	First Aid Box	15,000.00	7,870.95	7,129.05
Human Resources	Fire hose pipes & Reels	60,000.00	27,645.00	32,355.00
Licencing and Traffic	Machinery & Equipment (225/235090)	63,996.00	9,127.83	54,868.17
Municipal Manager	Upgrading Security	212,004.00	29,987.00	182,017.00
Parks & Cemeteries	Maintenance of Machinery & Equipment (425/235090)	90,000.00	43,960.15	46,039.85
Parks & Cemeteries	Fencing of Cemeteries (425/260799)	750,000.00	11,869.57	738,130.43
Registration Authority	Maintenance Machinery and Equipment Registration (220/235090)	54,996.00	-	54,996.00
Registration Authority	Learners Licence Software	200,004.00	-	200,004.00
Roads: Roads & Stormwater	Machinery & Equipment Repairs	2,532.00	-	2,532.00
Roads: Roads & Stormwater	Maintenance Streets	2,494,944.00	995,511.30	1,499,432.70
Solid Waste Removal: Solid Waste	Maintenance Dumping Site & Bins (360/235220)	249,996.00	2,278.00	247,718.00
Solid Waste Removal: Solid Waste	Upgrading & Maintenance Landfill Site (360/235221)	249,996.00	34,612.63	215,383.37
Solid Waste Removal: Solid Waste	Maintenance Machinery & Equipment (360/235090)	200,004.00	2,044.92	197,959.08
		12,323,780.00	2,525,159.51	9,798,620.49

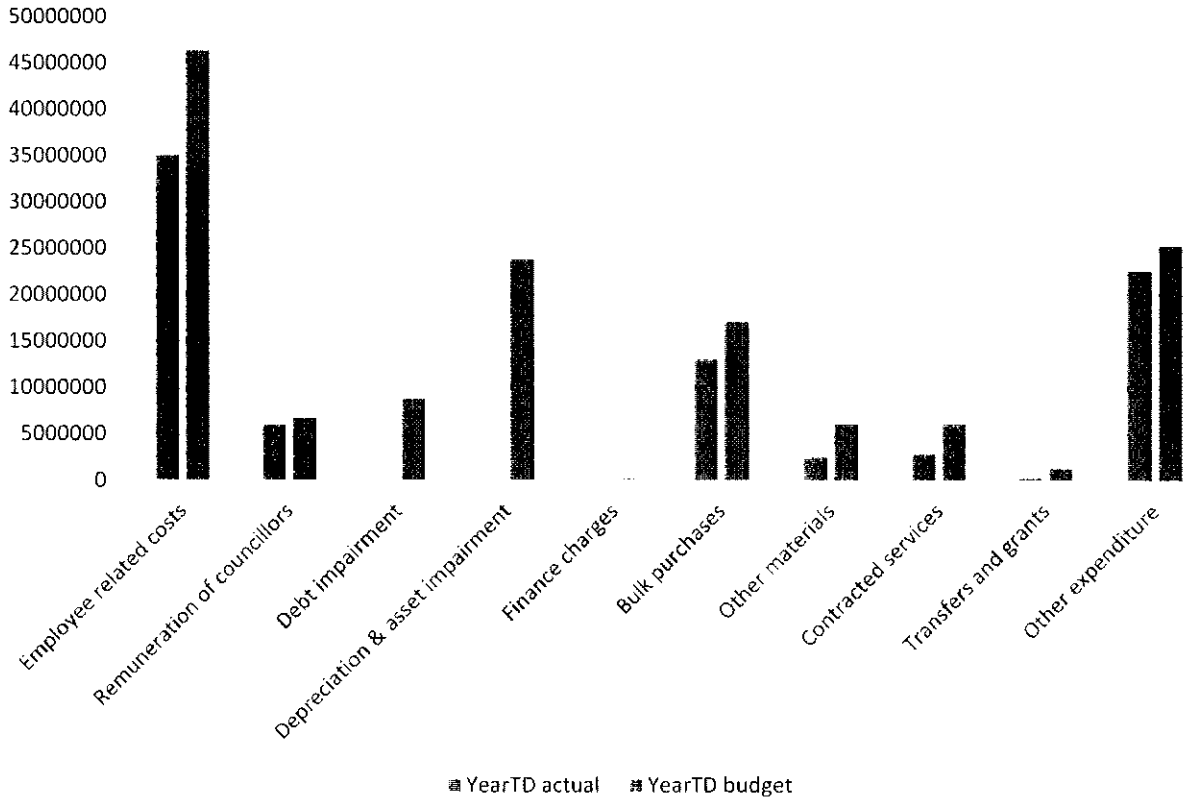
Transfers and grants consist of bursaries paid to our community members and indigent on free basic electricity. The unfavorable variance of 72% is many as a results of few number of indigent registered.

Other expenditure reflects a 10% performance below benchmark; hence adjustment on general expenditure needs to be considered.

Although there is generally under performance in expenditure some line items have exceeded the 50% mid-year benchmark whereby strict measures need to be put in place for all those that are non-essential to service delivery. Such expenditure must be analysed and discussed during Budget Steering Committee meetings.

The expenditure per category is represented below graphically:

Operational Expenditure by Type (Actual vs Budget)



3. Table C2: Monthly Financial Performance by standard classification

LIM471 Ephraim Mogale - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		175,419	187,378	-	47,242	120,388	126,045	(5,657)	-4%	187,378
Executive and council		2,094	2,345	-	49	342	1,172	(830)	-71%	2,345
Finance and administration		173,325	185,033	-	47,193	120,046	124,873	(4,826)	-4%	185,033
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		308	400	-	16	106	200	(94)	-47%	400
Community and social services		52	66	-	4	23	33	(10)	-30%	66
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		256	334	-	12	83	167	(84)	-50%	334
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		48,029	32,857	-	9	13,094	25,017	(11,923)	-48%	32,857
Planning and development		28	34	-	9	26	17	9	54%	34
Road transport		48,001	32,823	-	-	13,067	25,000	(11,933)	-48%	32,823
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		55,016	57,955	-	5,593	30,216	28,977	1,239	4%	57,955
Energy sources		51,107	53,386	-	5,409	28,240	26,683	1,547	6%	53,386
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3,909	4,568	-	184	1,976	2,284	(308)	-13%	4,568
<i>Other</i>	4	-	3,627	-	5	39	1,813	(1,774)	-98%	3,627
Total Revenue - Functional	2	278,773	282,217	-	52,865	163,844	182,053	(18,209)	-10%	282,217
Expenditure - Functional										
<i>Governance and administration</i>		257,918	176,056	-	8,494	46,239	88,028	(41,789)	-47%	176,056
Executive and council		37,980	44,552	-	2,309	19,349	22,276	(2,927)	-13%	44,552
Finance and administration		219,938	131,504	-	6,185	26,890	65,752	(38,862)	-59%	131,504
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		17,277	22,806	-	915	7,406	11,403	(3,997)	-35%	22,806
Community and social services		6,908	9,060	-	369	3,369	4,530	(1,161)	-26%	9,060
Sport and recreation		1,728	2,108	-	72	603	1,054	(451)	-43%	2,108
Public safety		-	-	-	-	-	-	-	-	-
Housing		5,255	7,481	-	237	1,701	3,741	(2,040)	-55%	7,481
Health		3,385	4,157	-	238	1,732	2,078	(346)	-17%	4,157
<i>Economic and environmental services</i>		15,106	20,876	-	1,522	6,811	9,938	(3,127)	-31%	20,876
Planning and development		6,685	5,458	-	209	992	2,729	(1,737)	-64%	5,458
Road transport		8,421	15,418	-	1,313	5,818	7,209	(1,390)	-19%	15,418
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		44,145	53,385	-	804	17,476	26,693	(9,216)	-35%	53,385
Energy sources		39,201	47,449	-	565	15,315	23,725	(8,410)	-36%	47,449
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		4,944	5,936	-	239	2,161	2,968	(807)	-27%	5,936
<i>Other</i>		10,211	12,140	-	694	4,678	6,070	(1,392)	-23%	12,140
Total Expenditure - Functional	3	344,658	285,263	-	12,429	82,611	142,131	(59,521)	-42%	285,263
Surplus/ (Deficit) for the year		(65,885)	(3,046)	-	40,436	81,233	39,921	41,312	103%	(3,046)

Table C2 measures the actual performance against the year to date budget figures which realized by vote for revenue and expenditure using standard classification. All revenue deviation which reflects under collection need to be analysed and considered for adjustment. Item details are reflected in the analysis above on consolidated budget statement. On the expenditure side most of the votes are projected to be less than planned.

4. Table C4: Monthly Financial Performance by Revenue source and Expenditure Type

LIM471 Ephraim Mogale - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		33,428	37,810		2,946	17,474	18,905	(1,431)	-8%	37,810
Service charges - electricity revenue		43,831	50,000		5,405	28,213	25,000	3,213	13%	50,000
Service charges - water revenue			-							
Service charges - sanitation revenue			-							
Service charges - refuse revenue		3,909	4,232		184	1,975	2,116	(141)	-7%	4,232
Service charges - other										
Rental of facilities and equipment		256	225		12	76	113	(36)	-32%	225
Interest earned - external investments		7,712	9,274		366	1,751	4,637	(2,886)	-62%	9,274
Interest earned - outstanding debtors		6,002	6,020		654	3,547	3,010	537	18%	6,020
Dividends received										
Fines, penalties and forfeits		1,010	96		5	37	48	(11)	-23%	96
Licences and permits		3,895	2,642				1,321	(1,321)	-100%	2,642
Agency services			888				444	(444)	-100%	888
Transfers and subsidies		127,358	133,485		43,225	97,257	105,000	(7,743)	-7%	133,485
Other revenue		8,263	2,918		59	446	1,459	(1,013)	-69%	2,918
Gains on disposal of PPE		100								
Total Revenue (excluding capital transfers and contributions)		235,764	247,591	-	52,856	150,777	162,053	(11,276)	-7%	247,591
Expenditure By Type										
Employee related costs		74,433	92,789		4,905	35,067	46,394	(11,327)	-24%	92,789
Remuneration of councillors		13,389	13,525		945	6,002	6,762	(760)	-11%	13,525
Debt impairment		5,785	17,679				8,839	(8,839)	-100%	17,679
Depreciation & asset impairment		47,312	47,700				23,850	(23,850)	-100%	47,700
Finance charges		3,598	448			2	224	(221)	-99%	448
Bulk purchases		30,470	34,341			13,075	17,171	(4,096)	-24%	34,341
Other materials		5,565	12,214		1,175	2,525	6,107	(3,582)	-59%	12,214
Contracted services		14,552	12,288		2	2,889	6,144	(3,255)	-53%	12,288
Transfers and subsidies		2,571	2,653			368	1,327	(959)	-72%	2,653
Other expenditure		141,199	50,627		5,402	22,681	25,314	(2,632)	-10%	50,627
Loss on disposal of PPE										
Total Expenditure		338,873	284,263	-	12,429	82,611	142,131	(59,521)	-42%	284,263
Surplus/(Deficit)		(103,109)	(36,672)	-	40,427	68,166	19,921	48,244	0	(36,672)
(Transfers and subsidies - capital (provincial and district))										
(National / Provincial and District)		43,008	32,823			13,067	20,000	(6,933)	(0)	32,823
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)										
Transfers and subsidies - capital (in-kind - all)										
Surplus/(Deficit) after capital transfers & contributions		(60,100)	(3,849)	-	40,427	81,233	39,921			(3,849)
Taxation										
Surplus/(Deficit) after taxation		(60,100)	(3,849)	-	40,427	81,233	39,921			(3,849)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(60,100)	(3,849)	-	40,427	81,233	39,921			(3,849)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(60,100)	(3,849)	-	40,427	81,233	39,921			(3,849)

This table provides the actual performance details for revenue by source and expenditure by type. For the purpose of reporting detailed analysis together with graphic presentations has been provided in the consolidated budget statement above.

5. Table C5: Monthly Capital Expenditure by Vote

LIM471 Ephraim Mogale - Table C5 Monthly Budget Statement - Capital Expenditure - Mid-Year Assessment

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital Expenditure - Functional Classification										
Governance and administration		869	1,223	-	329	140	510	(370)	-73%	1,223
Executive and council								-		
Finance and administration		869	1,223		329	140	510	(370)	-73%	1,223
Internal audit								-		
Community and public safety		962	1,562	-	-	1,017	651	366	56%	1,562
Community and social services		140	750			714	313	402	129%	750
Sport and recreation								-		
Public safety		796	512			287	213	73	34%	512
Housing		25	300		-	16	125	(109)	-87%	300
Health								-		
Economic and environmental services		48,248	34,509	-	2,364	13,067	25,000	(11,933)	-48%	34,509
Planning and development								-		
Road transport		48,248	34,509		2,364	13,067	25,000	(11,933)	-48%	34,509
Environmental protection								-		
Trading services		2,029	8,360	-	-	-	3,483	(3,483)	-100%	8,360
Energy sources		2,029	6,310				2,629	(2,629)	-100%	6,310
Water management								-		
Waste water management								-		
Waste management		-	2,050				854	(854)	-100%	2,050
Other								-		
Total Capital Expenditure - Functional Classification	3	52,107	45,654	-	2,693	14,224	29,644	(15,420)	-52%	45,654
Funded by:										
National Government		43,008	31,576		2,364	13,067	25,000	(11,933)	-48%	31,576
Provincial Government								-		-
District Municipality								-		
Other transfers and grants								-		
Transfers recognised - capital		43,008	31,576	-	2,364	13,067	25,000	(11,933)	-48%	31,576
Public contributions & donations	5							-		
Borrowing	6							-		
Internally generated funds		9,099	14,078		329	1,157	4,644	(3,487)	-75%	14,078
Total Capital Funding		52,107	45,654	-	2,693	14,224	29,644	(15,420)	-52%	45,654

Table C5 below indicates the actual performance details on capital expenditure for all votes, whilst the 30 June 2018 forecasted figures are reflected in the last column. Capital expenditure for the first six months amounts to R14 million which deviates with R15 million against the planned figure of R29 million and reflects deviation of 52%.

6. Table C6: Monthly Budget Statement Financial Position

LIM471 Ephraim Mogale - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	Ref	2017/18	Budget Year 2018/19			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		68,566	44,314		129,346	44,314
Call investment deposits		-	80,000			80,000
Consumer debtors		43,648	8,600		1,515	8,600
Other debtors		-	23,000		43,647	23,000
Current portion of long-term receivables		1,374				
Inventory		755	820		854	820
Total current assets		114,343	156,734	-	175,362	156,734
Non current assets						
Long-term receivables		-			-	
Investments		-			-	
Investment property		87,629	89,000		87,629	89,000
Investments in Associate						
Property, plant and equipment		837,449	840,000		875,001	840,000
Agricultural					-	
Biological					-	
Intangible					-	
Other non-current assets						
Total non current assets		925,078	929,000	-	962,630	929,000
TOTAL ASSETS		1,039,421	1,085,734	-	1,137,992	1,085,734
LIABILITIES						
Current liabilities						
Bank overdraft		-				
Borrowing		236	1,200			1,200
Consumer deposits		1,400			89	
Trade and other payables		32,480	39,000		36,480	39,000
Provisions		2,087			-	
Total current liabilities		36,203	40,200	-	36,569	40,200
Non current liabilities						
Borrowing		21,277	201		-	201
Provisions		24,623	30,000		41,607	30,000
Total non current liabilities		45,900	30,201	-	41,607	30,201
TOTAL LIABILITIES		82,103	70,401	-	78,176	70,401
NET ASSETS	2	957,317	1,015,333	-	1,059,816	1,015,333
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		957,768	1,015,333		1,059,816	1,015,333
Reserves		113				
TOTAL COMMUNITY WEALTH/EQUITY	2	957,880	1,015,333	-	1,059,816	1,015,333

This table reflects on whether the municipality is able to meet its obligation in a long term. In general the community wealth of the municipality for the month of December 2018 is R 1 015 333 000.

7. Table C7: Monthly Budget Statement Cash Flow

LIM471 Ephraim Mogale - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			30,248		1,456	10,363	15,124	(4,761)	-31%	30,248
Service charges	78,163		43,386		4,302	26,782	21,693	5,089	23%	43,386
Other revenue	6,983		6,769		1,133	5,429	3,385	2,044	60%	6,769
Government - operating	172,043		133,485		43,225	97,257	105,000	(7,743)	-7%	133,485
Government - capital			32,823				16,412	(16,412)	-100%	32,823
Interest	10,055		15,294		407	2,383	7,647	(5,265)	-69%	15,294
Dividends										
Payments										
Suppliers and employees	270,381		(214,590)		(11,254)	(80,083)	(103,111)	(23,028)	22%	(214,590)
Finance charges	1,715		(448)			(2)	(224)	(221)	99%	(448)
Transfers and Grants			(2,653)		(1,175)	(2,525)	(6,107)	(3,582)	59%	(2,653)
NET CASH FROM/(USED) OPERATING ACTIVITIES		539,341	44,315	-	38,094	59,603	59,818	215	0%	44,315
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		1,711								
Decrease (increase) in non-current debtors										
Decrease (increase) other non-current receivables										
Decrease (increase) in non-current investments										
Payments										
Capital assets	51,205		(44,654)		(2,693)	(14,224)	(29,644)	(15,420)	52%	(44,654)
NET CASH FROM/(USED) INVESTING ACTIVITIES		52,916	(44,654)	-	(2,693)	(14,224)	(29,644)	(15,420)	52%	(44,654)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans										
Borrowing long term/refinancing										
Increase (decrease) in consumer deposits										
Payments										
Repayment of borrowing	1,835		(1,535)				(640)	(640)	100%	(1,535)
NET CASH FROM/(USED) FINANCING ACTIVITIES		1,835	(1,535)	-	-	-	(640)	(640)	100%	(1,535)
NET INCREASE/ (DECREASE) IN CASH HELD		594,092	(1,875)	-	35,401	45,379	29,535			(1,875)
Cash/cash equivalents at beginning:			124,746			83,966	124,746			83,966
Cash/cash equivalents at month/year end:		594,092	122,871			129,346	154,281			82,092

References

Table C7 provides detail of the projected cash in- and outflow. The actual cash flow of the municipality since July 2018 to December 2018 is shows a favourable/positive balance of R129 Million. It shows that actual cash flow of the municipality from the actual cash flow from operating activities; cash flow from investing activities; cash flow from financing activities and net increase / decrease in cash held by the municipality Based on the mid-year assessment it is projected that sufficient cash will be available to fund the budget.

8. Debtors Age Analysis

FINANCIAL YEAR 2018/19							
AGEING REPORT DECEMBER 2018 GL							
	30 Days	60 Days	90 Days	120 Days	150 Days	150 Plus	
Type of Service	2018/12	2018/11	2018/10	2018/09	2018/08	2018/07	Total
Electricity	3620742.33	808596.07	532311.64	521746	575291.09	7116372.92	13,175,060.05
Refuse	167859.68	155583.98	128924.37	113914.75	110070.55	3016850.31	3,693,203.64
Rates	2639806.28	1551284.21	1446573.83	11519319.37	1244501.61	50446008.11	68,847,493.41
Other	1076526.17	590876.76	680010.01	625050.89	629292.05	19781093.38	23,382,849.26
Total	7,504,934.46	3,106,341.02	2,787,819.85	12,780,031.01	2,559,155.30	80,360,324.72	109,098,606.36

Category	2018/12	2018/11	2018/10	2018/09	2018/08	2018/07	Total
Ps1	1907.18	1904.19	1901.84	15684.82	1789.21	96870.42	120,057.66
State	2229.31	2228.73	2228.53	14518.5	2192.61	76748.49	100,146.17
Farms / agri	1492131.94	1211702.32	1314790.57	7352290.12	1207330.54	43602877.48	56,181,122.97
Business	2707611.17	384816.9	387161.06	1004098.69	452125.52	4842789.37	9,778,602.71
Churches	14533.49	2239.96	1751.2	15628.92	1593.04	32577.53	68,324.14
Commercial	0	0	0	0	-1.62	29223.26	29,221.64
Domestic	0	0	0	0	0	15058.42	15,058.42
Industrial	866179.22	507982.64	168528.56	139096.66	133956.31	3994582.72	5,810,326.11
Municipality	52442.3	57823.82	57016.98	82925.83	60133.23	714032.19	1,024,374.35
Residential	2331216.68	931133.51	847977.26	4148504.82	698432.9	27089262.54	36,046,527.71
School/hosp	36683.17	6508.95	6463.85	11251.07	4601.7	7760.58	73,269.32
State Owned	0	0	0	-3968.42	-2998.14	-141458.28	-148,424.84
Total	7,504,934.46	3,106,341.02	2,787,819.85	12,780,031.01	2,559,155.30	80,360,324.72	109,098,606.36

Supporting Table SC3 provides a breakdown of consumer debtors which are broken down into electricity, refuse removals and property rates. The table below shows the total outstanding debtors as at 31 December 2018 amounting to R 109 Million. This continuous increase debtors poses a serious threat to the municipality as this amount is likely to be irrecoverable thereby necessitating a write-off. Strict debt collection measures need to be put in place to reduce the outstanding debtors.

9. Creditors Analysis

The municipality continues to pay its creditors within 30 days

10. Investment Portfolio Analysis

The municipality has invested R80 Million at a rate of 9.15% over with VBS Mutual Bank.

11. Transfers and Grants Receipts

All grants till the month of December 2018 were received. Remaining Grants will be received in March 2019

12. Material Variance Explanation

Material variances are detailed in various tables listed above.

13. Councilors and Staff Benefits

Employee related cost reflect unfavorable variance of 24%, this results from post that are budgeted for and not filled by the 31 December 2018. E.G Director Planning. Remuneration of councilors reflects a variance 11%, which will be aligned with the upper limits during adjustment budget.

PROPOSED RECOMMENDATIONS

It is recommended:

1. That the mid-year budget and performance assessment report presented be noted.
2. That the 2018/2019 Annual Budget be adjusted before march 2019 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2019.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That the Municipal Manager to implement the decision accordingly.

EPHRAIM MOGALE LOCAL MUNICIPALITY

MID-TERM INSTITUTIONAL PERFORMANCE REPORT – 2018/19



"Agricultural Hub of choice"

Slogan - RE HLABOLLA SECHABA

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1. Foreword

The purpose of this report is to give feedback regarding the performance of the Ephraim Mogale Local Municipality as required through The Municipal Systems Act No 32 of 2000, section 41(e) and the Municipal Finance Management Act 56 of 2003, section 52(d). The information included in this report is based on the IDP¹ and SDBIP² as developed for the financial year 2018/2019. The scorecards were developed to reflect ***cumulative performance***, therefore the status of indicators are a reflection of the overall performance level achieved year to date.

2. Executive Summary

This report serves as the **Mid-Term Institutional Performance Report** for the **2018/2019** financial year **ending June 2019**. It provides feedback on the performance level achieved (accumulative reporting) against the targets as laid out in the IDP/SDBIP Scorecard. In the case of under-performance, the respective concerns or mitigating reasons are highlighted and detail pertaining to the relevant measures taken to address these challenges are included thereto.

The overall performance for the Ephraim Mogale Local Municipality is based on a composite Performance Scorecard of each Department comprising of all indicators assessed in the period under review.

The overall Mid-Term Institutional performance achieved for the 2018/19 financial year reflected a decline of **66%** with only **75** out of **114 KPI's** assessed attaining set targets.

Improvement performance levels were experienced in five key performance areas as depicted in the Table Ref No1. The quality of departmental performance submissions needs to be addressed as a significant number of KPI's were not reported on. Departments need to take responsibility and accountability for service delivery and related activities measured in the performance reports, as this is a public document and reflects negatively on the municipality's commitment to service delivery. We need to instil a culture of accountability in the organisation and significantly improve the levels of monitoring and evaluation which are a prerequisite to ensure responsible management decisions can be taken.

¹ Integrated Development Plan

² Service Delivery and Budget Implementation Plan

3. Key Performance Areas and Organisational Strategic Objectives

The following Key Performance Areas and Strategic Objectives have been adopted by the municipality for the purposes of reporting on the attainment of the Institutional performance indicators and targets

KPA 1: Spatial Development Analysis and Rationale

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

KPA 2: Service Delivery and Infrastructure Development

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery

Strategic Objective B: Improved social well-being

KPA 3: Local Economic Development

Strategic Objective A: Grow the economy and provide livelihood support

KPA 4: Municipal Transformation and Institutional Development

Strategic Objective A: Develop and retain skilled and capacitated workforce

KPA 5: Municipal Financial viability and Management

Strategic Objective: Become Financially Viable

KPA 6: Good Governance and Public Participation

Strategic Objective: Sound Governance through effective oversight

4. Comparison of Institutional Performance Levels 2016/17 – 2018/19

Table 1: Institutional Performance Comparison

KPA No	KPA	2016/17			2017/18			Mid-Term 2018/19			
		Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	Targets Not Achieved	% Target Achieved
1	Spatial Rationale	18	13	72.2%	07	05	71%	07	06	01	86%
2	Basic Service Delivery and Infrastructure Development	36	19	52.7%	32	21	66%	19	10	09	56%
3	Local Economic Development	10	06	60%	10	06	60%	09	06	03	67%
4	Municipal Transformation and Institutional Development	26	21	80.7%	19	16	84%	25	16	09	64%
5	Municipal Financial Viability and Management	25	18	72%	17	13	76%	15	13	02	87%
6	Good Governance and Public Participation	33	27	81.8%	30	24	80%	39	24	15	59%
	TOTAL	148	104	70.2%	115	85	74%	114	75	39	66%

The following section contains a comprehensive breakdown of the individual Departmental performance. The scores highlight the progress with respect to performance not only at a departmental level, but also represents the progress made within each Key Performance Area (KPA).

Table 2: Individual Departmental performance Comparison

No	Department	Mid-Term 2018/19			% Target Achieved
		Total KPI's Assessed	Targets Achieved	Targets Not Achieved	
1	Office of the Municipal Manager	27	17	10	63%
2	Planning & Economic Development	17	12	05	71%
3	Infrastructure Services	12	08	04	67%
4	Community Services	05	02	03	40%
5	Budget & Treasury Services	15	13	02	87%
6	Corporate Services	38	23	15	61%
	TOTAL	114	75	39	66%

5. Service Delivery and Performance Indicator

The high level non-financial measurable performance objectives in the form of service delivery targets and other related performance indicators form part of this section of the SDBIP. These indicators and targets will be cascaded to departmental scorecards, which will be used for internal monitoring of the organisation and relevant individuals.

5.1 KPA 1: SPATIAL RATIONALE

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Mid-Term Targets 2018/19				Portfolio of Evidence	Responsible Department		
				Budget	Actual				Actual	Challenges	Corrective Action	Annual				
Compliance with Town Planning Scheme regulations	Land Use Management	% of land use applications received and processed within 60 days as per the SPLUMA Act 16 of 2013	SR 01	Internal	Internal	100%	100%	100%	100%	Achieved	None	None	None	100%	Land Use application register	Planning & Economic Development
EPMLM Town Planning By-Laws		# of Town Planning related By-Laws/policies developed and gazetted by June 2019	SR 02	170	25438.6	1	N/A	0	1	Not Achieved	Town Planning By-Laws awaiting Council Approval	Council to Approve Town Planning By-Laws	3	3	Council Resolution and Gazette number	
Appropriate land use and integrated development		# of Land Use Awareness workshops held with Magoshi by June 2019.	SR 09	Internal	Internal	4	1	2	2	Achieved	None	None	4	4	Attendance registers and reports	

Compliance with National Building Regulations	Building Plans Administration	% of buildings; constructed with approved plans, inspected within 5 days that comply with the National Building Regulations and Building Standards Amendments Act No 49 of 1995	SR 04	Internal	Internal	Internal	100%	100%	N/A	100%	100%	Achieved	None	None	None	100%	Individual site inspection reports and the Building plan file register	Planning & Economic Development
		% of New Building Plans of less than 500 square meters assessed within 28 days of receipt of plans		Internal	Internal	Internal	100%	100%	N/A	100%	100%	Achieved	None	None	None	100%	Building Plan submission register	
		% of New Building Plans of more than 500 square meters assessed within 60 days of receipt of plans		Internal	Internal	Internal	N/A	0	N/A	100%	0	No building Plans received	None	None	None	100%	Individual site inspection reports and the Building plan file register	
Maintenance of Municipal buildings	Facilities Maintenance Management	# of municipal buildings maintained as per the approved municipal maintenance plan by June 2019	SR 06	101999.82	1 500 000.00	Internal	20	4	6	10	10	Achieved	None	None	None	20	Inspection Reports	
Housing		# of municipal houses to be maintained as per the approved municipal maintenance plan by June 2019	SR 07	101999.82	1 500 000.00	Internal	40	0	0	20	0	N/A	Houses are maintained as and when requests are received.	None	None	40	Approved Maintenance Plan	

Acquisition of additional office space				SRO 8	2 000 000.00	0.00	New	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Design and appointment letter	Planning & Economic Development
Develop Business plan with respect to maintenance and provision of new facilities					0.00	0.00	New	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Council Resolution and agenda	Planning & Economic Development
Land Audits				New	150 000.00	0.00	New	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Council Resolution and agenda	
Human settlement	Housing			SR 17	Internal	Internal	1	1	2	2	2	2	Achieved	None	None	4	Annual RDP Housing report	
Review Spatial Development Framework 30 December 2018	Spatial Planning			SR1 1	100 000.00	0.00	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Council Resolution and agenda	

Review Land Use Management Scheme 30 December 2018		# of Land Use Management Scheme reviewed submitted to Council by March 2019	SR1 3	100 000.00	0.00	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Council Resolution and agenda	
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5.2 KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery
Strategic Objective B: Improved social well-being

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
Transformer Maintenance and oil testing	Electricity	# of transformers maintained by June 2019	BS/E 01	2 000,0	384,981	48	N/A	N/A	N/A	3 rd Q target. (Specificat ion 31/07/20 18)	Tender delayed. Closed 28/11/20 18.	BEC to seat as soon as possible	48 transformer s tested	Completion certificate	Infrastructure Services
						20	N/A	N/A	N/A	3 rd Q target. (Achieved)	None	None	20 Ring main units serviced.	Completion certificate	
Repair minisubstation stand 906		# of Minisubstation repaired by June 2019	BS/E 03			1	N/A	N/A	N/A	3 rd Q target. (Specificat ion 31/07/20 18)	Tender delayed. Closed 28/11/20 18.	BEC to seat as soon as possible	1 minisu bstati on repair ed	Completion certificate	
						21	N/A	N/A	N/A	3 rd Q target. (Specificat ion 03/08/20 18)	Still waiting for BSC	BSC to seat as soon as possible	21 panels tested	Completion certificate	
Substation Protection Audit		# of panels tested by June 2019	BS/E 04	500,0	69,096	1056	1056	1056	1056	Achieved	None	None	1056	Inspection monthly reports	
						100%	100%	100%	100%	Achieved	None	None	100%	Inspection/re pair monthly	
Public Lighting- Inspection of streets lights		# of Street light fittings inspected by June 2019	BS/E 05			100%	100%	100%	100%	Achieved	None	None	100%	Inspection/re pair monthly	
						100%	100%	100%	100%	Achieved	None	None	100%	Inspection/re pair monthly	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
Maintenance of streetlights (% of Street light fittings maintained within 90 days, based on 1056 street lights)		within 90 days.												reports	
Public Lighting- Inspection of Mast lights		# of Mast lights fittings inspected by June 2019	BS/E 07			528	528	528	528	Achieved	None	None	528	Inspection monthly reports	
Public Lighting- Maintenance of Mast Lights (% of Mast light fittings maintained within 90 days, based on 528 mast lights)		% of Mast light fittings maintained within 90 days	BS/E 08			100%	100%	100%	100%	Achieved	None	None	100%	Inspection/re pair monthly reports	
Upgrade Municipal ESKOM supply		10MVA Capacity from ESKOM by June 2019	BS/E 09			New	N/A	N/A	N/A	4 th Q target. ESKOM (Investigation cost paid	ESKOM process very long and ESKOM not	High level political engagement required.	10MV A supply from Eskom	Completion certificate	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
Replace PEX cable in Ext 5		Section of old PEX cable from RMU to minisubstation stand 906 and minisubstation stand 907 replaced with new cable by June 2019	BS/E 10	1 500,0	0,0	New	N/A	N/A	N/A	25/05/2018)	adhere to time frames.	BEC to seat as soon as possible	740 meter of cable replaced		
Install RMU and cable to connect Ext 5 & 6 at stand 1032		# of new medium voltage cable installed to link the supply of Ext 5 and Ext 6 with a Ring Main Unit as connector by June 2019	BS/E 11	850,0	0,0	New	N/A	N/A	N/A	3 rd Q target. (Specificat ion 31/07/2018)	Tender delayed. Closed 28/11/2018.	BEC to seat as soon as possible	110 meter of cable and 1 RMU installed		
Transformer Replacement 500Kva - Portion 515		# of transformers replaced by June 2019	BS/E 12	500,0	0,0	1	N/A	N/A	N/A	3 rd Q target. (Specificat ion 31/07/2018)	Tender delayed. Closed 28/11/2018.	BEC to seat as soon as possible	1 transformer replaced		
Network Design Software		# of Electrical design software package to assist with network designs purchased	BS/E 13	60,0	0,0	New	N/A	N/A	N/A	3 rd Q target. (Specificat ion submitted 03/08/2018)	Quotation delayed	BSC to seat as soon as possible	1 design software program		
Truck mounted crane BCG 739 L		# of cranes purchased by June 2019	BS/E 14	400,0	0,0	New	N/A	N/A	N/A	3 rd Q target. (Specificat ion 31/07/2018)	Tender delayed. Closed 28/11/2018.	BEC to seat as soon as possible	1 crane for a truck purch		

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
Public Lighting Master Plan		# of Public Lighting master Plans Developed by June 2019	BS/E 15	530,0	232,0	New	N/A	N/A	N/A	3 rd Q target. (Draft plan submitted)	Project in implementation progressing well.	Project extended.	1 Public Lighting Master Plan		
Electrification of households		# of quarterly reports in terms of households with access to basic levels of electricity submitted to MM (GKPI)	New	8 538,313 (INEP/Es kom)	2 640,876	4	1	1	2	Achieved	None	None	Quarterly reports		
STREETS	Roads and Storm Water	Kilometer of roads graded by June 2019	BS 115	R2 524 941.20	R99511	1300	381.95km	249.6km	750km	631.5km	The strike affected the progress of the division and work done for the 2 nd term.	The maintenance teams to work hard during the 3 rd quarter to reduce the backlog and compensate for the time lost.	Inspection report	1500km	
		M ² of base and surface patched by June 2019	BS 116			1200	331.07 M ²	683.55 m ²	650 M ²	1014.62 M ²	Achieved	None	None	Inspection report	1300 m ²

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department		
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action	Annual
		Kilometer of stormwater drains and channels cleaned by June 2019	BS 117			52.7	15.769k m	9.7305k m	30km	25.49 95km	Not Achieved	The strike affected the progress of the division and work done for the 2 nd term.	The maintenance teams to work hard during the 3 rd quarter to reduce the backlog and compensate for the time lost.	52.7 km	Inspection report	
		Kilometer of surfaced roads marked by June 2019	BS 118	258 432.24	138170	137	39.345k m	17.723k m	77km	57.06 3km	Not Achieved	The strike affected the progress of the division and work done for the 2 nd term.	The maintenance teams to work hard during the 3 rd quarter to reduce the backlog and compensate for the time lost.	172 km	Inspection report	
Mamphoko Sports Complex (650/3051 78)	Sports and Recreation	No of Sports complex constructed by June 2019	B56 3	13 692,1	8 006,7	New	N/A	N/A	N/A	1	4 th Quarter target Achieved	None	None	1 Sports complex	Progress reports and completion certificates	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Achievements	Challenges	Corrective Action		
Ngwalemo Internal Streets	Roads and Storm Water	Kilometer of roads to be upgraded by June 2019	BS61	8 434,4	2 827,7	New	Construction road signs and marking (90%)	Construction complete @100%	Construction complete @100%	Achieved	None	None	0.5km of roads upgraded	Progress reports and completion certificates	
Upgrading of Letebjane & Ditholong internal road		Kilometer of road to be upgraded by June 2019	BS82	8 396,5	0.00	New	Construction road signs and marking (90%)	Construction complete @100%	Construction complete @100%	Achieved	None	None	0.5km of roads upgraded	Progress reports and completion certificates	
Mashemon g/ Mooihoek internal streets		Kilometer of roads to be upgraded by June 2019	BS62	3 000,0	765,8	New	Awaiting for appointment	N/A	Construction Earth works (40%)	Not achieved	The project was re-advertised	Bid to be evaluated and adjudicated in January 2019	0.5km of roads upgraded	Progress reports and completion certificates	
Programmes, Events and meetings	HIV/AIDS and other Diseases	Number quarterly Local Aids Council meetings scheduled and held by June 2019	BS138	23300,0	0,00	4	0	0	2	Not Achieved	Meeting postponed due to non-availability of Political Leaders	Set new dates for LAC	4	LAC Meeting minutes and attendance registers	Office of the Mayor
Awareness campaigns		# of quarterly HIV/AIDS awareness campaigns conducted by June 2019	BS139	60000,0	0,00	4	0	0	2	Not Achieved	Meeting postponed due to non-availability of Political Leaders	Organize Awareness Campaigns in Q3	4	Awareness campaign Meeting minutes and attendance registers	

Project Name	Priority Program	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
Mayor's cup	Sport and Recreation	# of mayors cup events held by June 2019	BS1 40	200,0	0.00	1	N/A	N/A	N/A	Target set 3 rd quarter	None	None	1	Final report of Mayors cup	Community Services
Heritage day celebration	Arts and Culture	# of Heritage events held by June 2019	BS1 42	72,0	72,0	1	1	N/A	1	Achieved	None	None	1	Final report of Heritage celebration	
Diturupa		# of Cultural festival held by June 2019	BS1 43	310,0	0.00	1	N/A	N/A	N/A	Target set 3 rd quarter	None	None	1	Final report of Diturupa event	
Beauty Pageant		# of Beauty Pageant held by June 2019	BS1 44	110,0	0.00	1	N/A	0	0	Not achieved	Due to challenges with recent strike	Will be held in 3 rd quarter	1	Final report of Beauty Pageant event	
Arrive alive	Safety and Security	# of road safety awareness / prevention campaigns scheduled and held by June 2019	BS1 49	14,5	0.00	10	N/A	8	5	Achieved	None	None	10	Arrive Alive Plan and report	
Purchase Dash Camera		# of dash cameras procured by June 2019	BS1 56	12,0	0.00	New	N/A	N/A	N/A	Target set for 3 rd quarter	None	None	2	Invoice and delivery note	
Disaster Management	Disaster Management	# of disaster awareness campaigns scheduled and held per village by June 2019	BS1 57	71.5	5.65	24	6	3	12	Not achieved	Due to challenges with recent strike	Back log to be done 3 rd quarter	24	Reports and attendance registers	
	Develop a Disaster Management Plan (DMP)	# of Disaster Management Plan developed by June 2019	New	500.0	0.00	New	N/A	N/A	N/A	Target set for 4 th quarter	None	None	1	Approved Disaster Management Plan	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19					Portfolio of Evidence	Responsible Department
				Budget	Actual				Target	Actual	Actual	Challenges	Corrective Action		
Cemetery Fencing	Cemetery	# of cemeteries fenced with EPWP employees by June 2019	BS1 34	750,0	0,00	7	N/A	N/A	N/A	N/A	None	None	7	Final handover certificate	
Machinery & Equipment	Waste Management	# of Tipper truck purchased by June 2019	BS1 31	950,0	0,00	New	N/A	N/A	N/A	None	None	None	1	Invoice and delivery note	
Installation of Landfill site weighbridge 12m		# of weighbridge installed at the landfill site by June 2019	BS1 26	1 100,0	0,00	New	N/A	N/A	N/A	None	None	None	1	Invoice and delivery note	
Loosening of gravel at landfill site for maintenance		# of plan developed for the loosening of gravel for covering Landfill Site by June 2019	BS1 22	250,0	0,00	New	N/A	N/A	N/A	None	None	None	1	Invoice	
Conduct external compliance audit on landfill site		External compliance audit on landfill site conducted by June 2019	New	Internal	Internal	New	N/A	N/A	N/A	None	None	None	1	Final report	
Landscaping & Greening (425/3050 71)		# of landscaping and greening project implemented by June 2019	BS1 28	750,0	0,00	1	N/A	N/A	N/A	None	None	None	1	Final progress report	
Waste Management		% of households with access to a minimum level of basic waste removal by June 2019 (once per week) (GKPI)	New	Internal	Internal	>17,4% (5619h/h)	N/A	N/A	N/A	Recent strike action will affect this annual target	Clearing backlog from 7 Jan 2019	>18,8 % (6369 h/h)	1	Monthly signed waste collection reports	

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action
		Number of households with access to a minimum level of basic waste removal by June 2019 (once a week)	New	Internal	Internal	5619 h/h week	6369hh/week	6369/week only up to 14 Nov 2018	6369/week only up to 14 Nov 2018	Not achieved	Due to strike action no service delivery took place	Clearing backlog from 7 Jan 2019	6369 hh/week	Monthly signed waste collection reports	

5.3 KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective A: Grow the economy and provide livelihood support

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department		
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action	Annual
LED Support	Local Economic Development	# of training workshops conducted for SMME's by June 2019	LED01	0.00	0.00	4	1	1	2	2	Achieved	None	None	4	Reports and Attendance registers	Economic Development & Planning
LED forum		# of quarterly LED forum meetings held by June 2019	LED02	42080.0	0.00	4	1	1	2	2	Achieved	None	None	4	Reports and Attendance Registers	
LED Summit		Hosting of annual LED Summit by 30 Jun 2019	LED03	127827.58	0.00	1	N/A	N/A	N/A	N/A	Target Set for Q4	None	None	1	Reports and Attendance Register	
Tourism Forum		Establishment of Tourism Forum by September 2019	New	Internal	Internal	New	0	0	1	0	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	1	Reports and Attendance Registers	
Effective CWP Local Reference Forum		# of quarterly Tourism Forum meetings held by June 2019	New	Internal	Internal	New	1	1	2	2	Achieved	none	none	4	Reports and Attendance Registers	
LED Projects Awards		# of quarterly CWP Local Reference Forum meetings held by June 2019	LED06	Internal	Internal	New	1	1	2	2	Achieved	none	none	4	Reports and Attendance Register	
Management of Informal Traders		Hosting of an Annual LED Awards ceremony by March 2019	LED11	0,00	0.00	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Report and Attendance Register	
		# of Quarterly Marble Hall Hawkers Forum meetings held by June 2019	New	Internal	Internal	New	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	4	Minutes and attendance register	

Review LED strategy		# of LED strategy developed and submitted to Council by September 2019	LED10	200 000.00	0.00	New	1	N/A	1	0	Not Achieved	The service provider requested extension of time due to research that could not be concluded timely	To monitor the service provider to conclude the project in second quarter	1	LED Strategy and Council resolution	
Social Responsibility Programs	Local Economic Development	# of quarterly reports submitted to Council with respect to the implementation of Social Labour Plan (SLP) and Corporate Social Investment (CSI) programmes of Mining Companies by June 2019	LED14	Internal	Internal	0	3	2	2	5	Achieved	None	None	4	Quarterly report and Council resolution	
		# of new MOU's signed with respect to partnerships with Corporate and Social Responsibility programmes by June 2019	New	Internal	Internal	New	0	1	1	1	1	Achieved	None	None	1	Signed MOU's
		# of quarterly reports on Informal businesses issued with permits by June 2019	New	Internal	Internal	New	1	0	1	1	0	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	1	Quarterly Report
		# of LED identified strategic projects implemented by 30 June 2019	New	Internal	Internal	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	2	Approved LED strategy	

EPWP Expense	EPWP	# of EPWP job opportunities provided (FTE) through EPWP grant funding by 30 June 2019 (GKPI)	LEDO 7	1594	40594 9.55	307	110	75	220	185	Not achieved	Unprotected illegal strike delayed appointment processes	To be implemented in the next quarter	447	Quarterly reports submitted to the Department of Public Work
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5.4 KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Strategic Objective A: Develop and retain skilled and capacitated workforce

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department		
				Budget	Actual				Target	Actual	Achievements	Challenges			Corrective Action	Annua l
Employment Equity	Institutional Development	# of EE Plan developed by June 2019	MTOD 01	31,800.00	0.00	1	N/A	0	1	0	Not Achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	1	Attendance registers	Corporate Services
		# of people employed in accordance with EE Plan by June 2019					N/A	N/A	N/A	Target set for Q4	None	None	11			
		# of EE Committee meetings held by June 2019					4	0	2	0	Not Achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	4		
Training		# of Councillors to be capacitated in roles and duties pertaining to their responsibilities by the 30 June 2019	GG08	500 000.00	31 355.7	32	3	28	10	31	Achieved	None	None	32	Proof of payments	
		# of workforce trained as per target of Workplace Skill Plan (WSP) by 30 Jun 2019					2	31	30	33	Achieved	None	None	60		
		% of budget spent implementing the Workplace Skills Plan by the 30 Jun 2019 (GKPI)		Internal	Internal	100%	9%	0%	40%	9%	Not Achieved	Challenge on getting compliant service providers	To be implemented in the 2nd quarter	100%	Approved WSP Report & Annual training report	

Review of organizational structure	Institutional Development	Review Organizational structure and align to the IDP and Budget by 30 June 2019	MTOD 10&11	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	None	1	Approved annual organogram	Corporate Services
		% of approved critical posts processed within three months on post being vacant (Sec 56/54A)	MTOD 02	Internal	Internal	100%	100%	0%	100%	0%	Not Achieved	None	None	Awaiting Concurrence from CoGHSTA	100%	Appointment letters	
		% of approved critical posts processed within three months on post being vacant (Sec 56/54A)	MTOD 02	Internal	Internal	100%	100%	100%	100%	100%	Achieved	None	None	None	100%	Appointment letters	
Job Evaluation		% of signed Job Descriptions developed by 30 Jun 2019	MTOD 13	38 613.6 8	340 264. 24	157	100%	100%	100%	100%	Achieved	None	None	None	100%	Signed Job Descriptions	
Bursary fund: community members		# of annual community bursaries allocated by June 2019	MTOD 14	0.00	500 000.00	13	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	8	Proof of payment, signed contracts and reports	
Bursary fund: staff		# of annual staff bursaries allocated by June 2019	MTOD 15	31 271.9 1	350 000. 00	13	N/A	10	10	10	Achieved	None	None	None	17	Proof of payment, signed contracts and reports	
Occupational Health and Safety	Workplace Health, Safety and EAP	# of quarterly Workplace Health and Safety Forum meetings held as scheduled by June 2019	MTOD 04	0.00	305 900. 00	4	1	0	2	1	Not Achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	4	Signed minutes and attendance register		

		# of Health and Safety policy approved by Council by June 2019	New	Internal	Internal	Internal	New	N/A	1	1	0	Not Achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	1	Council Resolution and agenda	Corporate Services
Employees Assistance Programme	Workplace Health, Safety and EAP	# of Employee Wellness Programs held by Jun 2019	MTOD 05	290 000	30444 .35	4	4	3	1	2	4	Achieved	None	None	4	Attendance registers	
Labour Forum	Labour Relations	# of monthly Local Labour Forum (LLF) held as scheduled by June 2019	MTOD 08	0.00	0.00	4	4	2	0	6	2	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	12	Minutes and attendance registers	
Legal Services	Legal Services	% of disciplinary proceedings initiated in relation to reported matters	New	Internal	Internal	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	Minutes and attendance registers	
		% of Service Level Agreements (SLA's) and Employment Contracts processed within the time frame of 30 days	MTOD 12	6 500 000	1 800 000	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	SLA's and employment contracts	
	Youth Development	Career Week hosted by June 2019	New	internal	Internal	1	1	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	Attendance register of both Tertiary Institutions and learners	
Customer care	Customer / Stakeholder Relationship Management	# of quarterly Customer Complaint reports submitted to the Municipal Manager (inclusive of Premier & Presidential Hotline) by June 2019	MTOD 19	Internal	Internal	4	4	1	1	2	2	Achieved	None	None	4	Compiled reports	

																		Minutes and attendance register			Corporate Services		
																		10	None	None	None	Compiled event report	Corporate Services
Purchase of water dispensers																		09	None	None	None	Invoice and delivery note	
Programming	ICT																	4	None	None	None	Quarterly reports	Corporate Services
ICT Forums																		4	None	None	None	Minutes and attendance register	
Communications																		1	None	None	None	Invoice and delivery note	
Website Hosting																		1	None	None	None	Invoice and delivery note	
Records management																		100%	none	None	None	Quarterly reports	
																		4	None	None	None	Compiled report	

Policies	Policies	# of new / reviewed policies adopted by Council by 31 March 2019 (Total Organisation)	New	Internal	Internal	Internal	Internal	New	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	Approved policies and Council resolution	12	
IDP Process	IDP	Final IDP tabled and approved by Council by the 31st May 2019	1	0.00	269 947.41	MTOD 37	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	None	Approved IDP Framework and Plan	1	Planning and Economic Development
		2019/20 IDP/Budget review Process Plan approved by 30th June 2019	1												Target set for Q4	None	None	None	Approved IDP/Budget Process Plan	1	
		Annual Strategic Lekgotla Planning session convened as scheduled by June 2019	1	0.00	284044. 21	MTOD 38	1	N/A	0	1	0	0	1	0	Not Achieved	Unprotected SAMWU strike disrupted the processes	To be held on Q3	1	IDP Strategic Development Plan	1	
Performance Assessments	Performance Management	# of performance review for section 54/56 conducted by February 2019	2	Internal	Internal	MTOD 39	2	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	Section 56 Performance Assessments	2	Office of the Municipal Manager	
		# of Quarterly institutional Performance Reports submitted to Council per quarter	4	39 915.0 0	63 120.00	MTOD 41	2	1	1	2	2	2	2	Achieved	None	None	None	Quarterly institutional Performance Reports and council resolution	4		
PMS Quarterly Lekgotla		# of Automated Performance reporting system procured by June 2019	New	0.00	500 752.00	MTOD 40	1	N/A	0	1	0	0	Not Achieved	Unprotected SAMWU strike delayed SCM processes	Tender was advertised & to be concluded on Q3	1	1	Invoice and Automated Performance reporting system	1		

5.5 KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective: Become Financially Viable

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department	
				Budget	Actual				Actual	Target	Actual	Challenges			Corrective Action
Data Cleansing	Financial Management	# of consumer accounts updated by the 30 June 2019	FV01	250000.00	0.00	4249	211	1273	1250	1484	None	None	2500	Data cleansing reports	Budget & Treasury Office
GAM/AP/GRAP Asset Register	Financial Management	GRAP Compliance Register in place July 2019	FV08	Internal	Internal	1	1	N/A	1	1	None	None	1	Fixed Assets Register	
Revenue enhancement	Financial Accounting (Revenue)	% outstanding service debtors to revenue by the 30 June 2019 (GKPI)	FV02	105995.76	0.00	TBA	20.62%	19%	20%	39.62	None	None	50%	Section 71	
		% improvement in revenue enhancement by 30 June 2019	New	105995.76	0.00	New	14.55%	0%	2.5%	14.55%	None	None	7.5%	Billing reports	
		# of consultative meetings with Farmers Association by the 30 June 2019	New	Internal	Internal	New	0	0	2	0	0	Strike affecting convening of meeting	Agree on alternative venues for meeting	4	Register and minutes
		% of consumer payment received with respect to municipal services provided as compared to that billed by June 2019	New	Internal	Internal	82%	76.36%	76%	>80,9%	76%	Non-payments by government sector. Strike affecting receipt of payments	-Engage Government sector to settle accounts billed. Encourage clients to pay online and at the bank.	>80,9%	Section 71 report	

Revenue enhancement	Financial Accounting (Revenue)	Investigate and re-zone contentious properties to apply correct rate and tax tariffs by June 2019	New	Internal	Internal	Internal	New	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	1	List of rezoned properties
Creditors payments	Financial Accounting (Expenditure)	% of approved (compliant) invoices paid within 30 days	FV03	Internal	Internal	Internal	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	Approved (compliant) invoices register
Compilation of annual and adjustment budget	Budget Management	Submission of MTRC Budget to Council for approval by the 31 May 2019	FV05	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	Approved Budget	Approved Budget and Council resolution
Policies	Policies	# of new / reviewed policies adopted by Council by 31 March 2019 (BTO only)	New	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	12	Approved policies and Council resolution
Implementation of SCM regulations and policies	Supply Chain Management	# of quarterly SCM procurement plan reports submitted to the Executive Committee by June 2019	FV07	Internal	Internal	Internal	4	1	2	1	2	2	Achieved	None	None	4	Quarterly SCM reports
AFS	Financial Management	# of quarterly deviation reports submitted to the MM by June 2019	FV07	Internal	Internal	Internal	12	3	6	3	6	6	Achieved	None	None	12	Quarterly SCM reports
		Draft Annual Financial Statements (AFS) submitted on or before the 31 August 2018	FV10	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	Target achieved in Q1	None	None	1	Proof of submission from AG
FMG grant		% of FMG grant spent by June 2019	FV11	Internal	Internal	Internal	100%	10%	54%	54%	64%	Achieved	None	None	100%	100%	FMG report

Financial Reporting	# of quarterly section 52(d) MFMA reports submitted to the Mayor by June 2019	FV 06	Internal	Internal	1	3	2	2	Achieved	None	None	4	Section 71 report		
		FV 06	Internal	Internal	3	6	6	6	Achieved	None	None	12	Section 52(d) report		
		FV 06	Internal	Internal	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Section 72 report		
Financial Reporting	# of MFMA checklists submitted per quarter as legislated	FV 06	Internal	Internal	1	1	2	2	Achieved	None	None	4	MFMA checklists	Budget & Treasury Office	
		New	Internal	Internal	1	1	1	1	Achieved	None	None	1	Asset verification report		
		FV 09	Internal	Internal	1	1	2	2	Achieved	None	None	4	Monthly Fleet Management report		
Asset Management	# of Fleet Management reports submitted to Council by 30 June 2019														

5.6 KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective: Sound Governance through effective oversight

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2017/18	Q1 Actuals	Q2 Actuals	Second Quarter Targets 2018/19				Portfolio of Evidence	Responsible Department		
				Budget	Actual				Actual	Target	Actual	Challenges			Corrective Action	Annual
Special Programs	Transversal	# of quarterly Special Programs held in terms of the (Elderly, Children, Disabled, Traditional healers, LGBT and other marginalised groups by June 2019	GG01	235 358.16	6245.30	4	4	1	6	5	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	12	Special programmes reports	Corporate Services
Mayoral programme: Youth development		# of Youth programmes / initiatives implemented each quarter	GG04	131 902.16	R7530.00	4	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	4	Quarterly Youth reports	
Public participation	Public Participation	# of Youth strategy developed by June 2019		Internal	Internal	New	N/A	0	1	0	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	1	Council Resolution and agenda	
Public participation	Public Participation	# of Community stakeholder meetings facilitated and attended by 30th Jun 2019	GG02	553 560.24	0.00	12	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in the next quarter	12	Attendance register	
Ward committee support	Ward Committee	# of monthly Ward Committees meetings held by June 2019	GG03	2 067 000	430 000	196	48	48	96	96	Achieved	None	None	196	Quarterly ward committee's reports	

								1	0.00	165936.96	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	Not Achieved	None	None	None	1	Ward Committee Conference	
								1	Internal	Internal	1	1	0	1	0	0	0	0	1	1	Not Achieved	Annual Ward Committee operational plans not submitted to Council for Approval	To be submitted to Council for Approval	1	1	Annual ward committee report	
								0	0.00	224 724.24	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	Target set for Q3	None	None	1	Training Report & attendance register		
								100%	Internal	Internal	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Achieved	None	None	100%	Approved monthly indigent register submitted to Council	Corporate Services	
								3	0.00	298 385.76	3	1	0	2	1	0	1	1	3	Not achieved	Q2 newsletter not printed due to Failure of emails caused by crushed server system	To be printed in Q3	4	4	Published Newsletters		
Municipal Newsletter																											

Council Functionality	Good Governance and Oversight	# of ordinary Council meeting held by June 2019 as per the approved Calendar of Events	GG07	Internal	Internal	Internal	5	5	3	6	8	Achieved	None	None	None	12	Council meeting minutes	
		# of Council meetings resolutions resolved within the prescribed timeframe of (3) months (Total organisation)	GG07	Internal	Internal	Internal	4	1	1	2	2	Achieved	None	None	None	4	Quarterly status report of Council resolutions resolved	
		# of monthly EXCO meetings held by June 2019	GG07	Internal	Internal	Internal	12	5	3	6	8	Achieved	None	None	None	12	EXCO meeting minutes	
		# of Section 79 Committee meetings held each quarter	GG07	Internal	Internal	Internal	4	11	3	6	14	Achieved	None	None	None	12	Agenda and minutes of Section 79 Committee meeting	
		# of quarterly Compliance Register Reports submitted to Council by June 2019	New	Internal	Internal	Internal	New	1	1	2	2	Achieved	None	None	None	4	Quarterly Compliance Register Report	
MPAC functionality	Good Governance and Oversight	# of quarterly MPAC meetings held by June 2019	New	Internal	Internal	Internal	New	2	0	2	2	Achieved	None	None	None	4	MPAC meeting reports	Corporate Services
Performance Management	Performance Management	Draft Consolidated Annual Report submitted to Council on or before the 31st Aug 2018	New	Internal	Internal	Internal	1	1	N/A	1	1	Achieved	None	None	None	1	Draft consolidated Annual Report	Office of the Municipal Manager

Submission of Final audited consolidated Annual Report to Council on or before 28 January 2019	New	Internal	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	1	Final consolidated Annual Report						
Submission of Oversight Report to Council by the 30th March 2019	New	Internal	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	1	Annual Performance Oversight Report							
Obtain a Unqualified Auditor General opinion for the 2017/18 financial year	GG 12	Internal	Internal	Internal	Internal	Qualified	N/A	N/A	N/A	N/A	Unqualified	Unqualified	Achieved	None	None	None	Unqualified	Final AG Management Letter							
Adjusted Budget and SDBIP approved by the Mayor by the end of February 2019	New	Internal	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q3	None	None	None	1	Copy of Adjustment Budget and SDBIP							
Final SDBIP approved by the Mayor within 28 days after approval of Budget	New	Internal	Internal	Internal	Internal	1	N/A	N/A	N/A	N/A	N/A	N/A	Target set for Q4	None	None	None	1	Copy of Final approved SDBIP							
% of KPIs attaining organisational targets by 30 Jun 2019 (Total organisation)	New	Internal	Internal	Internal	Internal	70,2%	77%	64%	50%	66%	Achieved	None	None	None	None	None	100%	Quarterly Performance Report							
# of reports submitted to Council per quarter in terms of compliance to the CoGHSTA Back to Basics reporting system	New	Internal	Internal	Internal	Internal	New	1	1	2	2	Achieved	None	None	None	None	None	4	Quarterly CoGHSTA Back to Basics reports							

Internal Audit	Risk Based audit	Internal Audit Policies reviewed by the Council by the 30th June 2019	GG10	Internal	Internal	3	N/A	N/A	N/A	N/A	Target set for 4 th quarter	none	none	3	Council resolution	Office of the Municipal Manager
		Strategic Internal Audit Plan and Annual Internal Audit Plan approved by Audit Committee by 30th Jun 2019		Internal	Internal	1	N/A	1	1	1	Achieved	None	None	1	3 year strategic audit plan and Annual Internal Audit Plan	
		# of Internal Audit report submitted to the Audit Committee per quarter (the internal audit report will comprise of the audit reports due as per the approved annual audit plan)		153	804.19	4	1	2	2	2	Achieved	none	none	4	Quarterly Internal audit report with separate due audit reports	
		% of Internal Audit Findings resolved per quarter as per the Internal Audit Action Plan by 30 Jun 2019 (Total Organisation)		Internal	Internal	80%	15%	35%	50%	50%	Achieved	None	None	100%	Quarterly Internal audit report	
Audit of Performance Information (AOPI)	Performance Audit	# of AOPI audit reports compiled by June 2019	GG11	Internal	Internal	4	1	2	2	2	Achieved	None	None	4	Quarterly AoPI reports	
Operation Clean Audit(OPCA)	OPCA	Action Plan on issues raised by the Auditor General compiled and tabled to Council by January 2019	GG12	Internal	Internal	New	N/A	N/A	N/A	N/A	Target set for Q3	None	None	1	Approved Action Plan	Office of the Municipal Manager

																			Quarterly AG Action Plan report							
Audit & Performance Committee	Audit & Performance Committee	GG13	% of Auditor General matters resolved as per the approved Audit Action plan by 30 June 2019 (Total organisation)	84%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Internal	Internal	470 552.72 3	195 644.3 3	4	1	1	2	2	Achieved	None	None	100%	Quarterly AG Action Plan report
			# of quarterly Audit & Performance Committee Meetings held by June 2019	4	N/A	N/A	N/A	N/A	N/A	1	2	2	Achieved	None	None	4	None	None	4	4	4	Achieved	None	None	100%	Agenda pack of the A&P Committee meetings
Enterprise Risk Management	Risk Services	GG14	Risk Management Policies reviewed by the committee by the 31st May 2019	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Internal	Internal			5								5	Council resolution
			Risk Management Implementation Plan approved by 30th Jun 2019	1	1	N/A	N/A	N/A	1	1	1	1	Achieved	None	None	1	None	None	1	1	1	Achieved	None	None	1	Risk Management Implementation Plan
			% execution of Risk Management Implementation Plan within prescribed timeframes per quarter (Total organisation)	80%	0%	0%	0%	0%	100%	0%	0%	0%	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	100%	Continuous reminder of Council Support to submit risks reports to the Council for approval.	100%	100%	100%	100%	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	100%	Quarterly Risk management reports and separate due activity reports
		New	# of developed Consequence Management procedure manual (with legal services) by June 2019	New	N/A	0	1	0	0	0	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in Q3	1	To be implemented in Q3	1	1	1	0	0	Not achieved	Unprotected illegal strike delayed the processes	To be implemented in Q3	1	Council Resolution and agenda	

Anti-fraud awareness workshops/campaigns	Anti-fraud and Corruption Activity plan approved by 30th Jun 2019	GG15	Internal	Internal	1	N/A	0	1	N/A	Target to be implemented in the fourth quarter	None	None	1	Anti-fraud and corruption activity plan	
	% execution per quarter of activities outlined in the Anti-fraud and corruption activity plan (Total Organisation)		Internal	Internal	50%	0%	0%	100%	0%	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	100%	Quarterly Risk management reports and activity reports	
	# of quarterly anti-fraud and corruption awareness campaigns held by June 2019		Internal	Internal	4	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	4	Awareness presentation & Attendance registers	

Risk Management Committee	# of quarterly Risk Committee Meetings held by June 2019	GG16	Internal	Internal	4	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	4	Risk committee Agenda pack
	# of Risk Management reports submitted to the Audit Committee per quarter		Internal	Internal	4	1	0	2	1	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	4	Quarterly Risk Report
	% execution of Risk management plan within prescribed timeframes per quarter (Total organisation)		Internal	Internal	50%	0%	0%	100%	0%	Not achieved	Unprotected illegal strike delayed the processes	Continuous reminder of Council Support to submit risks reports to the Council for approval.	100%	Quarterly Risk management reports

Security Management Services	Security Services	Security risk assessment conducted and approved by 31 st July 2018	GG17	Internal	Internal	0.00	New	N/A	1	1	1	1	Achieved	None	None	1	Approved Security risk assessment			
		Security upgrade plan developed and approved by 31 st July 2018		Internal	Internal		New	1	N/A	1	1	1	1	Achieved	None	None	1	Approved Security upgrade plan		
		% implementation of Security upgrade plan activities within prescribed time-frames		212 004.24		0.00	New	N/A	0%	100%	0%			Not Achieved	Unprotected illegal strike delayed the processes	To be implemented in Q3	100%	Security monitoring & Incident management reports		
		# of Municipal Community halls safe-guarded through EPWP programme		1 594 000.00		0.00	10	0	10	10	10	10	10	Achieved	None	None	10	Security monitoring & Incident management reports		
		# of Security monitoring & Incident management reports compiled		Internal	Internal	Internal	New	3	3	6	6	6	6	Achieved	None	None	12	Security monitoring & Incident management reports		
		# of Security awareness/educational campaigns conducted		Internal	Internal	Internal	New	0	2	2	2	2	2	Achieved	None	None	4	Security monitoring & Incident management reports and Attendance registers		
		# of Municipal Buildings Safe-guarded through contracted service provider(Mabotwane)	GG21	5 400 000		915 626.98	19	19	19	19	19	19	19	Achieved	None	None	19	Security Monitoring and Incident Management reports		

6. PERFORMANCE OF SERVICE PROVIDERS FOR MID-TERM QUARTER 2018/19 FINANCIAL YEAR

This report is prepared in accordance with Section 46(1) (a) of the Local Government Municipal Systems Act 32 of 2000 which requires that a municipality must prepare for each financial year a performance report reflecting the performance of the municipality and each of the service providers during the financial year

Ring Main Unit Maintenance	Mandlakazi Electrical	12/06/2018	30/09/2018	NA	R 310 343.20	R 306 890.44 (Invoiced)	3
Public Lighting Master Plan	Pro-Eng Consulting Engineers	06/06/2018	06/12/2018	NA	R 707 250.00	R 0.00	3
Marble Hall Ext.6 Stormwater-	Mulalo Consulting Engineers and Kgwadi Ya Madiba Projects	22/12/2015	Multi-year	Multi-year (TBA)	R5,000,000.00	R 4 680 034.69	2
Upgrading of Letebejane - Ditholong Internal roads	Ubona Engineers and Mthakge Phadima Construction	02/08/2017	Multi-year	Multi-year 28/09/2018 (To be revised)	R3 796 502.59	R 0.00	1
Upgrading of roads and stormwater in Ngwalemong	T3 Consulting Engineers and Mokatemone/Splish Splash Construction	02/05/2017	Multi-year	Multi-year 28/09/2018	R4 184 226.58	R 2 827 716.96	2
Upgrading of Mashemong/Mooihoek Internal roads	MVE Consulting Engineers	13/12/2016	TBA	TBA	R4 000 682.95	R 765 856.00	4
Construction of Mamphokgo Sports Complex.	Disema Consulting Engineers and AL Mphakgo JV	02/08/2017	Multi-year	26/03/2019	R12 151 228.13	R8 006 778.00	2
Construction of Leeuwfontein Sports Facility.	Dolmen Engineers and Kgwadi Ya Madiba Construction	22/02/2018	20/02/2018	28/09/2018 (To be revised)	R 7 443 085.75	R 1 346 501.16	1
Telkom SA	Provision of Telephone System	14/04/2011	Month to month	N/A	Quarterly cost: R245803.54	R334 306.09	5
Telkom SA	Provision of Telephone System	14/04/2011	Month to month	N/A	Quarterly cost: R245803.54		
Ironmountain (Pty) Ltd, formerly (Docufile Pty Ltd)	Offsite Document Archiving	15 May 2014	Month to month	N/A	Monthly cost: R1048.80	R3 174.00	5

Multi-Net Systems (Pty) Ltd	Maintenance of Fire Suppressors and Fingerprint Access Control (Records Office)	19 August 2014	Month to month	N/A	Once off repair of Fire Extinguishers @ R26594.33	R26 594.33	5
Anaka Group Pty Ltd	Supply, Delivery, Installation and Maintenance of Copier Machines	15 March 2018	30 June 2021	N/A	R3 099 600.00	Rental Cost: R230 608.68 Cost per paper: R147 018.29 Total: R377 626.97	5
Payroll	SAGE (VIP)	06/01/2011	ANNUAL CONTRACT	N/A	Schedule of rates	R 3829	4
Printing of statements	CAB	01/12/2016	30/11/2018	N/A	Rates per statement	R63,686	4
Meter Reading	EUKON ENGINEERING	01/07/2017	Terminated	N/A	R 360 522.72	R0	
Prepaid vending services	CONLOG	16/11/2016	ANNUAL CONTRACT	30/11/2018	Schedule of rates	R 69480	4
Banking Services	FNB	01/07/2017	30/06/2022	N/A	Schedule of rates	R 117225	4
General Valuation roll for 2017-2022	Manna Holding	18/08/2016	30/06/2022	N/A	R883,262.50	R 14 058	4
Insurance	Indwe	01/07/2016	30/06/2019	N/A	R713 905.	R515 420.83	3
Financial software	Munsoft Pty) Ltd	03 July 2017	27 June 2020	N/A	Schedule of rates	R 725376.94	4

7. DESCRIPTION OF PERFORMANCE SCORING

Level	Terminology	Description
5	Outstanding performance	Performance far exceeds the standard expected
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job
3	Fully effective	Performance fully meets the standards expected in all areas of the job
2	Not fully effective	Performance is below the standard required for the job in key areas
1	Unacceptable performance	Performance does not meet the standard expected for the job

APPROVAL



M.J. LEKOLA
 ACTING MUNICIPAL MANAGER

Date: 24/07/2019